The 2019-20 SCUP Fellows Program

SCUP Fellows Application Questions Worksheet

Online Submissions Open: December 17, 2018
Closes: February 11, 2019 11:59 pm ET

These questions are asked on the online submission form. This worksheet may be helpful as you prepare your answers for the online form.

Please submit your proposal online at: www.scup.org/page/resources/giving/fellows

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Name of Applicant

Email Address

Contact Address and Phone

Applicant Age Range (Optional)

Please note there are no age restrictions for SCUP Fellow applicants.

I am employed full-time by a
- college or university
- corporate organization

What is your job title?

Please add the name and address of your college or university employer

If you are also a full or part-time student, please add the name and address of your institution

- What is the name and address of your institution?
- What degree program enrolled in? (Master's, Ph.D., Other - Explain)
- Name of Your Degree Program
- Anticipated Graduation Year

Information About Your Proposed SCUP Fellows Project

Proposed Project Title:

These questions are asked on the online submission form. This worksheet may be helpful as you prepare your answers for the online form.

Project Description

Please give a high-level overview of your prospective project. (500-word maximum)

Project Goal and Applicability

Please identify three to five goals, broad statements that describe what you intend to accomplish.

Also, how can the outcomes of your project be applied or inform a process or practice that advances higher education?

Methodology & Rationale

How will you approach your prospective project or research? In less than 200 words, please describe the methodology and a rationale for your choice. This methodology is the process you take to satisfy the goals and describes how you intend on carrying out your project and what tools, data collection, or resources you might need.

Project Deliverables

Required deliverables are your presentation at SCUP's annual international conference and a two-five-page project summary shared with all SCUP members. Are there other deliverables you envision? Please be as explicit as possible.

Implementation Plan and Preliminary Schedule

Please outline quarterly activity from May 1, 2019 to April 30, 2020

Quarter 1: May–July 2019
Quarter 2: August–October 2019
Quarter 3: November 2019–January 2020
Quarter 4: February–April 2020 (project wrap-up and presentation preparation)

SCUP Fellows presentation at the SCUP Annual Conference in Cleveland, Ohio, July 19-21, 2020

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What do you hope to learn from SCUP?

How will your employer support your work?

Please Upload Your Resume or Vitae

Letter of Recommendation from Your Employer

Please upload a letter of recommendation from your supervisor that outlines your planning interest, qualifications, why this is a good leadership and professional development opportunity for you, and how your employer will support you in this endeavor.

Additional Supporting Material *(see below)* **or Second Letter of Recommendation (Optional)**

For example, a paper or an article you've written on some aspect on higher education planning to be reviewed at the committee's discretion

With this application, I confirm I will be able to begin and complete my project from May 2019 to April 2020, culminating in a presentation at the SCUP 2020 Annual Conference.

I also agree to submit a written project report for distribution to SCUP members by September 30th, 2020.

I understand that I must be employed full-time with a college, university, or corporate organization during my SCUP Fellows term, and agree to immediately disclose to SCUP any changes to my status.

☐ ___ **Yes, I agree**

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Please submit your application online: www.scup.org/page/resources/giving/fellows

Applicants will be notified about the outcome of the selection process by March 18, 2020

Questions about your project idea or online submission? Please contact:
kathy.benton@scup.org / 734.669.3271