



2019 SCUP/AIA-CAE EXCELLENCE IN ARCHITECTURE AWARD

SUBMISSION GUIDELINES

The submission is limited to a total of 11 pages (8.5" x 11"). Include the project details on the first page of the submission. Complete the submission with the required graphic elements, response to items 3–6, and the institutional statement (mandatory.) Integrate additional images and graphics (other than the required graphic elements) into your answers to the questions, placing no more than three images on a page. Submit as a PDF.

1. PROJECT DETAILS

Category:

- New building
- Building additions, renovation, or adaptive reuse
- Rehabilitation, restoration, or preservation

Project name:

Institution name/location:

Institution type: (public, private, research, community college):

Campus size (students, faculty, staff):

Project completion date:

Project occupancy date (year) **after implementation:**

Project cost:

Construction cost:

Size (gross and assignable square feet):

Site area affected by the project (acres/square feet):

For Restoration/Preservation Projects

Historical designation:

Date of original construction:

Architect(s) of original building or facility:

2. REQUIRED GRAPHIC ELEMENTS

Provide campus map and site plan—minimum size half page.

Provide floor plan(s) and site/building section(s).

All building elevations (photos or drawings) must show their contextual relationship to adjacent land uses and the rest of the campus.

3. SCOPE OF THE PROJECT (RESPOND TO THE ITEMS THAT APPLY TO YOUR PROJECT; 200 WORDS MAXIMUM)

What is the purpose, the goals, and the objectives of the building(s)?

What are the programming and design goals and objectives?

Outline the academic and student life opportunities and constraints.

Describe the building's contextual relationship to adjacent land uses and the rest of the campus as illustrated in your site plan and building elevations graphics in item 2 (above).



4. INTEGRATED PLANNING PROCESS (200 WORDS MAXIMUM)

[Integrated Planning is a sustainable approach to planning that builds relationships, aligns the institution, and emphasizes preparedness for change. How did the project engage multiple stakeholder groups in the design process, leverage the institutional strategic plan, align the academic vision of the institution with institutional resources, and build relationships across campus and the local community?]

Describe the planning and design process, the tangible outcomes related to the formulation and completion of the project, and any other factors that made the project unique or innovative.

- » Was both the process and the outcome of your project integrative? Provide evidence or examples.
[Did the project build connections between stakeholders? Is the project a physical representation of the mission of the institution? How does the project advance teaching and learning on campus? In what other ways did the project create sustainable relationships on campus, align disparate divisions of the institution, and position the institution to respond to the changing landscape of higher education?]
- » For your response on process, please describe how the project was collaborative, open, and inclusive.
- » For your response on outcome, please describe how the project aligns to the institutional vision, direction, or priorities, and how the campus community will benefit from the outcomes of your work.

5. IMPLEMENTATION (RESPOND TO THE ITEMS THAT APPLY TO YOUR PROJECT; 200 WORDS MAXIMUM)

What was innovative about implementation strategies used to meet challenges such as temporary and/or permanent program relocations, budget constraints/value engineering, fundraising, phasing/project scheduling, or construction administration?

How does the project demonstrate highest quality of design discerning choice of materials and other aesthetic choices?

6. RESULTS (RESPOND TO THE ITEMS THAT APPLY TO YOUR PROJECT; 200 WORDS MAXIMUM)

Explain how the building(s) responds to and reinforces the master plan.

How did the building program and design fulfill its purpose and achieve the goals and objectives identified in your project scope?

Describe solutions and recommendations incorporated in the design.

How does the project embody innovation and originality, i.e., creative design elements, new design approaches, imaginative solutions?

Provide metrics regarding project size, density, organizational strategy, and measurements of success in achieving project goals/objectives.

Explain how the programming or design process is transferable or useful for others in the future.

What are the lessons learned and/or best practices that are the result of this project?

How does the project affect learning?

How does the building(s) achieve sustainability? Include the metrics used to determine this.

7. CHOOSE AND DESCRIBE THE FIVE MOST IMPORTANT ISSUES THAT DROVE PROJECT DECISION MAKING. (LIMIT YOUR RESPONSE TO NO MORE THAN 100 WORDS FOR EACH ONE.)

- » Academic program requirements
- » Access—pedestrian, bicyclist, transit, vehicular, service, drop-off, and parking
- » Accessibility requirements
- » Architectural design heritage
- » Campus identity and sense of place
- » Construction technology



- » Fulfilling the mission of the institution
- » Historic resource issues—buildings, grounds
- » Information technology, mediated learning environments
- » Mixed uses, combining uses, building/land use innovation
- » Open space and pedestrian circulation
- » Safety and security
- » Space utilization
- » Structural issues
- » Student life and support services
- » Sustainability
- » Town/gown relationships
- » Other

8. INSTITUTIONAL STATEMENT

This one-page statement must be prepared and signed by an institutional representative and be on the institution's letterhead. It should be addressed, "To 2019 Awards Jury." Names of any and all consultants should be concealed. Refer to them as "the consultant, the team, the project manager, the landscape architect, the engineer, etc." The consultant should review this letter and mark out any references that are inadvertently included before scanning and including it in their submittal. The statement should describe or explain the following:

- » Describe the project in relation to the academic and/or student life requirements and the overall physical campus plan.
- » How does the landscape design and plan meet the institutional vision and mission?
- » How does it respond to or plan for campus heritage?
- » Why should it receive award recognition?
- » Include any additional or noteworthy information.
- » Explain any unique event or relationship with the project team that occurred during the project, if applicable.